**Professional Development –**

**Training Record & Portfolio of Evidence**

This journal is a record of your progress as well as part of your assessment.

Make entries on a regular basis as you apply the strategies you have acquired from your training. This also serves as a useful tool for teacher reflection.

**Tasks:**

**Task 1**: Complete the personal information below

**Task 2:** Update your training record for each session in turn as you progress through the course

**Task 3**: Rate yourself against the ‘Teacher Expectations’ guidelines and the ‘Effective Classroom Practice’ guidelines.

**Task 4**: Submit your learning journal to your line manager / Principal / Head Teacher at the end of each module for assessment and feedback.

**Personal Information:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **School** | **Type of school (Early Years/Primary/Secondary)** | **Subject specialism/s** | **Role in the school** | **Length of service in the school** | **Your Headteacher / Principal’s name** | **Your email address** |
|  |  |  |  |  |  |  |  |

**Training Record:**

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| --- | --- | --- | --- | --- | --- |
| **Date:** |  |  |  |  |  |
| **Theme / Title / Module** |  |  |  |  |  |
| **Training Provider** |  |  |  |  |  |
| **New Learning** |  |  |  |  |  |
| **Professional response – Re: Application and Embedding in schools** |  |  |  |  |  |
| **Impact of professional response on student achievement** |  |  |  |  |  |
| **Please provide evidence of impact** |  |  |  |  |  |

**Training Record:**

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| --- | --- | --- | --- | --- | --- |
| **Date:** |  |  |  |  |  |
| **Theme / Title** |  |  |  |  |  |
| **Training Provider** |  |  |  |  |  |
| **New Learning** |  |  |  |  |  |
| **Professional response – Re: Application and Embedding in schools** |  |  |  |  |  |
| **Impact of professional response on student achievement** |  |  |  |  |  |
| **Please provide evidence of impact** |  |  |  |  |  |

**Evaluation and Reflection**

|  |  |  |
| --- | --- | --- |
| **Teaching and Learning Strategies Used** | **Impact on Students’ Learning and Achievement** | **Evidence of Impact** |
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**Overall Evaluation and Reflection**

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| **How well have you met the Teachers’ Expectations / Standards?** |
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| **What aspects or areas do you feel had a positive impact on student learning?** |
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| **What areas do you need to improve upon?** |
|  |
| **Provide evidence for why you have come to this conclusion?** |
|  |

**Next Steps:**

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| **What actions will you now take?** |